

**North Liberty Recreation Department**



# Green Space Use Application

Date: \_\_\_\_\_

Name of Group: \_\_\_\_\_

Contact Person: \_\_\_\_\_

On Site Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Penn Meadows Park, Centennial Park, and Quail Ridge Park Green Space Only.

**General Information:**

- Provide a certificate of insurance prior to the event listing the City of North Liberty as an additional insured on the Commercial General Liability Insurance with a combined single limit not less than \$1,000,000 per occurrence.
- Fees due either at time of reservation or can be billed if set up with the assistant recreation director.

**Green Space Use Fees**

Green Space Rental	\$15 per hour

Date Requested: \_\_\_\_\_

Field (s) Requested: \_\_\_\_\_

Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

Description of Activity: Practice Game Tournament Camp Wedding

Other Requests: \_\_\_\_\_

Signature: \_\_\_\_\_

**If the fields or the area aren't in good condition after the rental of a tournament then some or all of the deposit will be kept to cover the cost and future rentals may be denied.**

***Office Use Only***

Date Received: \_\_\_\_\_

Fields Reserved: \_\_\_\_\_

Deposit Paid: \_\_\_\_\_ Deposit Returned: \_\_\_\_\_

Rental Fees Paid: \_\_\_\_\_

Staff Initials: \_\_\_\_\_

**Credit Card #:** \_\_\_\_\_

**Credit Card Ex:** \_\_\_\_\_

Comments:

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